1. For the information of Council, the ISC has distributed the revised Collections Policy for Inforum. This operational document was prepared by Elisa Sze in co-operation with colleagues and ISC. It is an update to a pre-existing policy and has been endorsed by ISC.


At our previous meeting, Friday March 13, 2015, ISC received the report of the New Partnerships Working Group. The report contains 5 recommendations from the Working Group that reflect stakeholder consultations and the Working Group’s mandate. Following discussion and a vote by ISC members, ISC accepted the report of the Working Group.

3. The ISC is actively pursuing two issues at present: developing a Records Management strategy and developing a policy to help the Faculty (students, staff and faculty) abide by FIPPA. We will be approaching individuals for their expertise and help with these tasks.

The Records Management strategy was made apparent following recent discussions about the Hackathon and our need to better manage and archive web pages. Lari Langford began investigating web archiving policies at U of T, and reported back to ISC. It became apparent that what the Faculty needed to develop for ourselves was a retention schedule and other records management policies procedures.

Glenn Cumming introduced a university-produced policy template for units to help them align with FIPPA. We are currently evaluating how elements of the policy template relate to our (faculty, student, staff) work practices, existing tools and resources so that we can generate both policies and procedures that support all members of the iSchool community fulfilling FIPPA requirements.

Respectfully submitted,
Cara Krmpotich
Chair, ISC