INF1005-0103 INFORMATION WORKSHOP

De/Constructing the Book

TIME: Wednesdays, 9 to 12
LOCATION: BL 313; part of class 1 to be held at the Thomas Fisher Rare Book Library, 120 St. George Street (south end of Robarts Library building)
INSTRUCTOR: Greta Golick
TEXT/TELEPHONE: 416 720 5656
OFFICE HOURS: By appointment (BL 618)
EMAIL ADDRESS: greta.golick@utoronto.ca

STATEMENT OF ACKNOWLEDGEMENT OF TRADITIONAL LAND
I wish to acknowledge this land on which the University of Toronto operates. For thousands of years it has been the traditional land of the Huron-Wendat, the Seneca, and most recently, the Mississaugas of the Credit River. Today, this meeting place is still the home to many Indigenous people from across Turtle Island and we are grateful to have the opportunity to work on this land.

WORKSHOP AT A GLANCE

<table>
<thead>
<tr>
<th>WEEK</th>
<th>DATE</th>
<th>TOPIC</th>
<th>READING</th>
<th>ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Jan. 11</td>
<td>Introduction; Imposition; Codex through Time</td>
<td>Drucker Golick</td>
<td>Imposition models; Visit to Thomas Fisher Rare Book Library</td>
</tr>
<tr>
<td>2</td>
<td>Jan. 18</td>
<td>Artists’ books; Simple book structures</td>
<td>Drucker Stewart</td>
<td>Group 1: 9 to 10:30; Group 2: 10:30 to 12; pamphlets &amp; accordions</td>
</tr>
</tbody>
</table>

ASSIGNMENT 1 DUE NEXT CLASS; SELECT PARTNERS FOR ASSIGNMENT 2; COMPLETE ETHICS REVIEW

<table>
<thead>
<tr>
<th>WEEK</th>
<th>DATE</th>
<th>TOPIC</th>
<th>READING</th>
<th>ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Jan. 25</td>
<td>Simple book structures</td>
<td>Silk Road Online--Bookbinding</td>
<td>Group 1: 9 to 10:30; Group 2: 10:30 to 12; Stab-stitch binding; pamphlet variation; folded structures</td>
</tr>
</tbody>
</table>

PREPARING FOR IN-CLASS PRESENTATION

<table>
<thead>
<tr>
<th>WEEK</th>
<th>DATE</th>
<th>TOPIC</th>
<th>READING</th>
<th>ACTIVITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>4</td>
<td>Feb. 1</td>
<td>Collection and Trends; Multiple section books</td>
<td>Hubschmann Smyth</td>
<td>In-class presentations Coptic-stitch demo</td>
</tr>
</tbody>
</table>

OPTIONAL OPEN STUDIO: DATE | TIME | LOCATION
<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>Feb. 8</td>
<td>Collection and Trends; Multiple section books</td>
</tr>
</tbody>
</table>

PREPARING FINAL PROJECT AND WRITTEN SUBMISSION

<table>
<thead>
<tr>
<th>WEEK</th>
<th>DATE</th>
<th>TOPIC</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>6</td>
<td>Feb. 15</td>
<td>Final project Guest panel</td>
<td>Show-and-tell of de/constructed book; VOTE for Student Book Award</td>
</tr>
</tbody>
</table>

IMPORTANT DATES 1005-0103
January 13, 2017—last date to add workshop
January 23, 2017—last date to drop workshop without academic penalty
January 25, 2017—Assignment 1 due
February 1 & 8, 2017—Assignment 2—in-class presentation
February 15, 2017—Assignment 3—brief presentation of final project and written submission
WORKSHOP DESCRIPTION
The familiar codex format of the book has been in use for over two millennia. As digital books gain a critical threshold, the book is being transformed into a new art form. The codex thrived because readers responded to the portability, accessibility, and engagement inherent in this format. This workshop will examine these features and develop the student’s knowledge of fundamental aspects of the physical book including paper and binding techniques, as well as design elements such as typography, illustrative techniques, and their influences in the nascent field of artists’ books.

WORKSHOP OBJECTIVES
Students will examine physical books from special collections representing different periods of book production, for example, the medieval manuscript, incunabula, hand-press printed books, machine-press printed books, and artists’ books and write a reflective response about their experience with a selected book. Students (in small groups) will interview artisans, practitioners, and curators or review websites of rare book collections, rare book schools, professional printers, papermakers, bookbinders, illustrators, and book artists and report their findings in class. During class, students will construct simple book structures (which can be replicated with minimal supplies) that will reinforce terminology and book structures examined in the workshop. Students will create a book for the final project.

WORKSHOP LEARNING OUTCOMES
Upon completion of this workshop, students will be able to:
1. Identify important aspects of physical books (demonstrated in assignment 1 and through workshop activities).
2. Identify individuals and organizations that engage in the bibliophilic world as book artists, printers, publishers, papermakers, bookbinders, conservators, antiquarian booksellers, and promote the book arts and care of special collections (demonstrated in assignment 2 and by in-class presentations).
3. Construct book structures that reflect their own engagement with the book form as an emerging art object (demonstrated in assignment 3 and through workshop activities).

WORKSHOP ORGANIZATION AND METHODS
This workshop does not require any previous book history courses or other bookmaking courses.

Class sessions will include lectures, hands-on examination of books, construction of simple book structures, in-class student presentations in small groups, and an individual presentation of the final project. Lectures, assigned readings, demonstrations, interviews with practitioners, panel discussion, and reviews of websites will be the mode of instruction.

Course materials will be available to students on Blackboard (BB), the Inforum, the Thomas Fisher Rare Book Library, Robarts and other U of T libraries. Books from the instructor’s personal collection will be available through the Inforum. Supplies for in-class bookmaking exercises will be provided. Students are encouraged to bring old books and magazines, ephemera, scissors, buttons, beads for the open studio (date to be arranged).

Please check BB for updates, announcements, and postings.

EVALUATION OF WORKSHOP LEARNING OUTCOMES

<table>
<thead>
<tr>
<th>ASSIGNMENT</th>
<th>DUE DATE</th>
<th>WEIGHT</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Description of a book</td>
<td>Class 3 – January 25</td>
<td>15 %</td>
</tr>
<tr>
<td>2. In-class presentation</td>
<td>Class 4 &amp; 5 – February 1 &amp; 8</td>
<td>35 %</td>
</tr>
<tr>
<td>3. Final project: Show-and-tell</td>
<td>Class 6 – February 15</td>
<td>40 %</td>
</tr>
<tr>
<td>4. Class attendance and participation</td>
<td>Throughout the workshop</td>
<td>10 %</td>
</tr>
</tbody>
</table>
**Assignment 1 (January 25): Blog Post: Brief Description of a Book**

Write a blog entry on Blackboard (500 - 750 words) describing a book selected from the books viewed in class 1 at the Thomas Fisher Rare Book Library. Books will be available until Jan. 25 in the Fisher Reading Room. Please register as a reader and be aware of the rules of working with special collections. More information is available at [http://fisher.library.utoronto.ca/](http://fisher.library.utoronto.ca/).

The description should include:

1. Header that includes identifying information: author, title, imprint, call number.
2. Brief description of its structure and format (scroll, accordion, codex) or its non-structure;
3. Comments about its materiality and paratextual elements (title page, typography, paper, illustrations, binding, colophon, bookplates, dedications, glosses, index, marginalia);
4. Concluding paragraph with a personal reflection about the book.

Submit the assignment as a Blog post on Blackboard.

**Assignment 1: Evaluation**

This is an individual assignment. The assignment represents 15% of your final grade. Your blog post will be evaluated according to the following criteria:

1. Inclusion of identifiers (1 point).
2. Description of materiality of book (7 points).
3. Personal reflection about the selected book (7 points).

An evaluation rubric will be posted on Blackboard.

Grading grid:

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th>Good</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+ (13.5 - 15)</td>
<td>A (12.8 - 13.4)</td>
<td>A- (12 - 12.6)</td>
</tr>
</tbody>
</table>

**Assignment 2 (February 1 & 8): Description – Option A**

Students will work individually or in small groups (2 to 3 students) and review websites that highlight special collections, rare book schools, book production, papermaking, bookbinding, conservation, bookselling, and the world of book arts. A sign-up sheet will be posted at Class and updated on Blackboard. Students can also form groups on Blackboard. Each group must select a unique site.

Your review should include an analytic/evaluative component of the website and its content. This assignment is worth 35% of the final grade. Students selecting this option will receive a maximum score of 7/10 for preparedness, as they will not complete the ethics tutorial, and other preliminaries prior to an interview.

**Assignment 2 (February 1 & 8): Description – Option B**

Small groups (2 to 3 students) will conduct site visits and interviews with people currently involved in book production, distribution, or the book arts in Toronto and Southwestern Ontario. A list of selected sites/professionals is available on Blackboard. Students may also suggest a site or individual to visit for instructor approval. Interviews may also be conducted by email contact or by SKYPE if the individual conducts business at a distance from Toronto. Each group must select a unique site to visit. This assignment is worth 35% of the final grade.

Students must contact the site/professional by telephone or by email to arrange a visit. Sample texts (telephone script and email message) are available on Blackboard. The participant will sign a prepared informed consent on Faculty of Information letterhead before the interview begins. The signed consent forms will be returned to the instructor.
**ETHICS TUTORIAL**

All students in the group are required to complete the online tutorial TCPS 2: CORE (Course on Research Ethics) of the Tri-Council Policy Statement: Ethical Conduct for Research Involving Humans (TCPS 2) at [http://tcps2core.ca/welcome](http://tcps2core.ca/welcome). The tutorial will require 2-3 hours to complete. Please email a copy of your certificate of completion to the instructor. Note: If you have completed this tutorial previously, please provide the instructor with a copy of the certificate (electronic submission).

Students choosing this option will be able to score 10/10 for presentation preparedness if all items are submitted according to the guidelines:

1. Ethics tutorial certificate completed by all group members prior to the interview
2. Interview questions
3. Signed consent form
4. Copy of thank-you letter or email sent to person(s) interviewed

Students completing Option A or B will prepare an in-class presentation based on the information collected. The in-class presentations will be scheduled for Classes 4 and 5. The time allotted for the presentation will depend on the number of students and groups (typically 15-20 minutes). A presentation schedule will be drawn up by week 3 and the time constraints for presentations will be announced on Blackboard.

There will be no formal written report, however you are requested to submit (by email):

1. Presentation outline
2. Presentation slides if you choose to use this format for your presentation

**ASSIGNMENT 2: EVALUATION**

All group members will receive the same grade. Students will evaluate in-class presentations for content and delivery (this will contribute 5% to your participation grade). The student evaluation results will be factored into the overall grade for the assignment.

This assignment contributes 35% to your final grade and will be evaluated according to the following criteria:

**Preparedness - 10 points** – outline of presentation and slides submitted

- **Option A:** maximum of 7 / 10 points;
- **Option B:** ethics tutorial certificate completed and submitted prior to interview, interview questions and consent form submitted; copy of thank-you note submitted

**Presentation Content - 15 points** –

- **Option A:** introduction of website, description and assessment of content/ collection/ course offerings/ artistic merit, contributions to various communities; analysis/ evaluation of the website

- **Option B:** introduction of site/ professional, description and assessment of museum/ workplace/ studio, contributions to various communities

**Presentation Delivery - 10 points** –

- Evidence of collaboration among group members; professional appearance in personnel and materials.

An evaluation rubric will be posted on Blackboard.
Grading grid:

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th></th>
<th>Good</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+ (31.5-35)</td>
<td>A (29.8-31.2)</td>
<td>A- (28-29.4)</td>
<td>B+ (27-27.7)</td>
</tr>
<tr>
<td></td>
<td>B (25.6-26.6)</td>
<td>B- (24.5-25.2)</td>
<td></td>
</tr>
</tbody>
</table>

**Assignment 3: Final Project (February 15): De/Construction Show-and-Tell**

Students will submit a constructed or altered book and give a 3-5 minute presentation of their final project in Class 6. Your challenge is to construct or alter a book to interpret the book as object, the experience of story and reading, or using the book structure as a canvas to express an idea, experience, or emotion. Another suggested theme to incorporate into your book is as an interpretation of this statement by Bernadette Dean quoted as an epigraph in Kathleen Winter’s book, *Boundless: Tracing Land and Dream in a New Northwest Passage* (Toronto: House of Anansi Press, 2014): “Water, land, wind, sky – these are the only ones with absolute freedom.”

*Please use out-of-copyright works, or your own text and/or images. If you are using copyrighted text, you must cite the source.*

Your constructed book will include:

1. Exploration of the concept of the book as a form of artistic expression;
2. Book structure demonstrated in class, or other alternative structure;
3. Text and/or images;
4. **Colophon** – statement reflecting the artist(s), materials, and processes used to construct the book.

In Class 6, you will present your constructed book to the class and guests from the book arts community in a 3-5 minute oral presentation. You will have the opportunity to vote for the Students’ Choice Award for the best submission. Invited guests will vote for the Community Book Arts Award submission.

The written submission and the oral presentation should include your reasons for selecting the book’s structure, text and/or images, a description of materials, and challenges faced in its construction. The essay must include an **artist’s statement** (a paragraph listing the title and creator of the work and its main message, materials, and process of construction). The brief essay will be submitted on Blackboard (maximum 4 pages).

Your book may be curated into an exhibition of student work in the North Portico of the Robarts Library (with your permission). The artist’s statement in the brief essay will be the basis of the accompanying plaque in the exhibition. Books will be returned to you in September.

**Assignment 3: Evaluation**

The final project contributes 40% of your grade for the workshop. You will be evaluated according to the following criteria:

1. Complexity of selected structure, integrity of form and function, artistic merit (20 points)
2. Comprehensiveness of the written report (13 points)
3. Clarity of oral presentation (7 points)

Grading grid:

<table>
<thead>
<tr>
<th></th>
<th>Excellent</th>
<th></th>
<th>Good</th>
</tr>
</thead>
<tbody>
<tr>
<td>A+ (36 - 40)</td>
<td>A (34 - 35.6)</td>
<td>A- (32 - 33.6)</td>
<td>B+ (30.8 - 31.6)</td>
</tr>
<tr>
<td></td>
<td>B (29.2 - 30.4)</td>
<td>B- (28 - 28.8)</td>
<td></td>
</tr>
</tbody>
</table>

**Class Participation** – 10 per cent – due throughout the course

Attending class and participating in discussions and activities will reflect in your class participation mark. Another way to participate is to post items to the BB discussion board.
Five per cent (5 %) of the participation grade will be based on student evaluations of the in-class presentations. Students will evaluate the content and delivery during the in-class presentations on Feb. 1 and Feb. 8. The grades and comments assigned by the students will be reviewed by the instructor and will be reflected holistically in the overall grade for Assignment 2. An evaluation rubric will be provided in class.

**RELATIONSHIP BETWEEN WORKSHOP LEARNING OUTCOMES AND PROGRAM LEARNING OUTCOMES**

Please refer to [http://current.ischool.utoronto.ca/studies/learning-outcomes](http://current.ischool.utoronto.ca/studies/learning-outcomes)

Reflecting on the codex format and its adaptations during its long history, students will understand how information practices have changed over time and new directions for the future of the book as a mode of artistic expression (Program Outcome 1). In exploring the emerging world of artists’ books, students will develop knowledge and experience to provide information services to all (Program Outcome 2). In examining books at the Thomas Fisher Rare Book Library, students will understand the role of the library in collecting and preserving both antiquarian books and artists’ books (Program Outcome 2). In formulating a brief description of a book, students will understand the terminology used by librarians, curators, and antiquarian booksellers (Program Outcome 4). In conducting interviews with individuals and visiting sites in the greater Toronto community and identifying online resources for bibliophiles, and in constructing simple books in the workshop, students may discover a path for life-long learning (Program Outcome 6).

**ACADEMIC CONDUCT AND PLAGIARISM**

The student must be familiar with the following documents:


“Code of Student Conduct” at [http://www.governingcouncil.utoronto.ca/policies/studentc.htm](http://www.governingcouncil.utoronto.ca/policies/studentc.htm) and “Academic Misconduct (plagiarism, etc.)” at [http://www.sgs.utoronto.ca/facultyandstaff/Pages/Academic-Integrity.aspx](http://www.sgs.utoronto.ca/facultyandstaff/Pages/Academic-Integrity.aspx)


NOTE: Lack of awareness of plagiarism does not excuse the student committing the offence.

**COMMUNICATION AND AVAILABILITY OF THE INSTRUCTOR**

I am available to answer queries by email at greta.golick@utoronto.ca or gretagolick@gmail.com throughout the session. You should expect to hear from me within 24 hours. Please include “INF 1005” in the subject line of your email. I will also be available before and after class to answer questions or by appointment. Please call or text me if required at 416 720 5656.

**CLASS ATTENDANCE**

There is a grade (10%) for class participation, which will reflect your class attendance and participation. Students who are unable to attend class are expected to notify the instructor by email, text message, or telephone (416 720 5656). If you sustain an injury or illness that will affect your academic performance you must have the following form completed by your health care provider. [http://www.illnessverification.utoronto.ca/index.php](http://www.illnessverification.utoronto.ca/index.php)

**iSCHOOL HELP Hub ADVISING SYSTEM**

**STUDENTS REQUIRING ACCOMMODATIONS**
If you require accommodations due to a disability or a health reason, please inform the course instructor and get in touch with the Accessibility Services Office as soon as possible.
http://www.accessibility.utoronto.ca/

**GRADING**
Grades are assigned according to the following policy and grading system:

The School of Graduate Studies (SGS) defines the grades as follows:
- A+, A, A-: Excellent
- B+, B, B-: Good
- FZ: Inadequate

The letter grades correspond to a numeric range as follows:
- A+ (90-100%)
- B+ (77-79%)
- A (85-89%)
- B (73-76%)
- A- (80-84%)
- B- (70-72%)
- FZ (0-69%)

During the course you will receive a numeric grade for individual assignments. These grades will be summed up and converted to a letter grade, which will be the final grade for the course.

**STYLE FOR WRITTEN ASSIGNMENTS**
Use a consistent citation style (Chicago or APA preferred) if you are using secondary sources. **A cover page is not necessary.** Please include a header with your name, student number, and citation style (if required) and title on page 1 and student name and page numbers for the entire document.

**SUBMISSION OF ASSIGNMENTS**
Submit assignments via Blackboard as directed. The final project (book) will be submitted at the final class. Arrangements will be made to return constructed books to their creators through Student Services or by appointment.

**LATE SUBMISSION OF ASSIGNMENTS**
If you have not communicated with the instructor in advance, late submission of an assignment will be penalized one grade point (e.g. from B+ to B) for each week to a maximum of one week; thereafter any passing assignment receives a B-minus grade.

**EXTENSIONS**
Requests for extensions must be submitted to me by email before the due date and must be supported by the appropriate documentation.

**EXTENSIONS BEYOND THE END OF THE TERM**
Extensions beyond the term in which the course is taken are subject to guidelines established by the School of Graduate Studies (SGS).
http://www.sgs.utoronto.ca/facultyandstaff/Pages/Coursework-Extensions.aspx

**RETURN OF ASSIGNMENTS**
The first assignment will be returned in Class 4. In-class presentations in Classes 4 & 5 will be evaluated by Class 6. Evaluations of the remaining work (Assignment 3) will be sent to you by email. Final written submission and the final project can be retrieved from Student Services.

**WRITING SUPPORT**
Please consult the SGS Office of English Language and Writing Support if you require assistance in academic writing. http://www.sgs.utoronto.ca/currentstudents/Pages/English-Language-and-Writing-Support.aspx
INF 1005-0103—De/Constructing the Book

Week 1 – January 11: Rm. 313/ Fisher library

**Topic**
Introduction; Imposition; Codex through Time

**Activities**
Review of the syllabus; Imposition models; Examination of rare books and artists’ books at Thomas Fisher Rare Book Library

**Reading**
http://simplelink.library.utoronto.ca/url.cfm/488706

DOI: https://doi.org/myaccess.library.utoronto.ca/10.1017/alj.2016.24

**Reference**

**Dictionaries and Glossaries**
Z1006 .C37 2016

Z118 .G553 1996

Glossary of Book Terms
http://www.alibris.com/glossary/glossary-books

http://cool.conservation-us.org/don/don.html

**Reference**

**Video DVD**
Z4 .L96 2011

Z269 .M37 1998

Z4 .P43 2012

Z124 .T89 1999
Week 2 – January 18: Rm. 313

**Topic**
Artists’ books; Simple book structures
Group 1: 9 to 10:30; Group 2: 10:30 to 12

**Activities**
Pamphlet, accordion books, meander books

**Viewing**
http://www.youtube.com/watch?v=XJiUTZtp1NU

**Reading**
N7433 .S74 2011X
http://books1.scholarsportal.info.myaccess.library.utoronto.ca/viewdoc.html?id=ebbooks/ebooks2/ucpbooks/2012-03-30/2/9780226773933

N7433.3 .D78 2004

Z271 .H36 2010
[2 hour – Check availability]

TT8963 .O23 2011

**Assignment 1**: Brief description of selected book due next class. Submit to Blackboard Blog.

**Assignment 2**: select partners 
Option A: select website to review 
Option B: select site to visit, initiate contact, schedule site visit; Ethics Tutorial in progress or completed

Week 3: January 25: Rm. 313

**Topic**
Simple Book Structures: Group 1: 9 to 10:30; Group 2: 10:30 to 12

**Activities**
Stab-stitch binding; pamphlet variation; folded structures

**Reading**
International Dunhuang Project: Silk Road Online—Bookbinding [Eastern binding structures] http://idp.bl.uk/education/bookbinding/bookbinding.a4d

**Recommended**

UTL at Downsview
Z270 .J3
I3713 1986
Robarts

[Check availability]
Assignment 2: Preparing for in-class presentation (15 - 20 minutes TBC)

Week 4: February 1: Rm. 313

**Topic**
Rare Book Collections and Current Trends in the Book Arts Community; Multi-section books

**Activity**
In-class presentations of website reviews/ interviews (Assignment 2); Evaluation of in-class presentations; Demonstration: Coptic stitch

**Reading**


Assignment 2: Preparing in-class presentation (15 - 20 minutes TBC)

Assignment 3: Selection/construction of final project

TBC - Open Studio: For those who wish to work on book structures, I will be available with materials and supplies at a mutually convenient time and place (potentially Feb. 5th or Feb. 6th in Room 728 from 1 to 5)

Week 5: February 8: Rm. 313

**Topic**
Rare Book Collections and Current Trends in the Book Arts Community

**Activity**
In-class presentation of website reviews/ interviews (Assignment 2); Evaluation of in-class presentations; Demonstration: Long-stitch

Assignment 3: Preparing for in-class show-and-tell of final project; written submission (max. 4 pages)

Week 6: February 15: Rm. 313

**Topic**
Workshop Wrap-up

**Activities**
3-5 minute show-and-tell presentation of final project
Panel of Invited guests from the book arts community
Vote for Students’ Choice Award

[Reading List Service provided and links accessed by the Inforum: Winter Term, 2017]