The Executive Committee met on Wednesday, March 11, 2009.

1. The Committee discussed the issue of when Committees of Council should be approved by Council and the Executive Committee:

   - Proposes that the Bylaws be amended as in Attachment #1 and hereby gives notice of the motion to amend the Bylaws at the next regular meeting of Council;

   - Moves that Council accepts to continue with the current committee memberships until the first regular meeting of Council of 2009-2010, at which time the Executive Committee will propose a new slate of candidates for Council approval;

   - Moves, that given it is an inopportune time to appoint a new Chair of Council, Council accepts to continue with the current Chair until the first regular meeting of Council of 2009-2010, at which time a new Chair of Council will be elected.

2. The Committee discussed a review of the mission statement and goals of the Faculty, (see Attachment #2) as required by the Bylaws and in light of the upcoming American Library Association accreditation process.

   The Committee decided to:

   - Undertake a review of the mission statement and goals immediately, in consultation with Faculty constituencies;

   - We welcome all suggestions and submissions to:  mission@ischool.utoronto.ca

   - Complete its review by May 1, 2009;

   - Call a Special Meeting of Council in May 2009 to approve a new mission statement and goals for the Faculty.

3. The Committee discussed how best to inform and make apparent the roles, responsibilities, services and accessibility issues of students with disabilities. It recommends that:

   - A clear statement regarding accessibility, such as the one in Attachment #3, be appended to all course syllabi;
• That the Programs Committee be informed of this recommendation;

• That information on accessibility be included in the summer package of materials sent to in-coming students;

• That a clear statement on accessibility be on the Faculty website;

• That information on accessibility for students with disabilities be included in orientation materials for new faculty members.

Respectfully submitted,

Joe Cox
Chair, Executive Committee
Notice of motion to be presented at Faculty Council, Friday, March 20, 2009

Attachment #1

Notice of Motion to amend the Bylaws of the Faculty of Information Council in accordance with Article 4 of the Faculty of Information Council Bylaws, as stated:

Article 4 Amendment of Bylaws

Art. 4, Sec. 1 These Bylaws may be amended at any regular meeting of the Council by a two-thirds majority of those present and voting, provided that the amendment has been submitted in writing at the previous regular meeting.

At the next Faculty of Information Council meeting, scheduled for Fall 2009, revised Article 3, as detailed below, will be proposed
<table>
<thead>
<tr>
<th>Reference</th>
<th>Original</th>
<th>Revision</th>
<th>New text</th>
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<tbody>
<tr>
<td>Article 3: Committee Procedures</td>
<td>No change</td>
<td>Article 3: Committee Procedures</td>
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<tr>
<td>Art. 3, Sec. 1</td>
<td>Selection and Election of Council Committees</td>
<td>No change</td>
<td>Selection and Election of Council Committees</td>
</tr>
<tr>
<td>a) At the last regularly scheduled Council meeting of each year:</td>
<td>last replaced by first</td>
<td>a) At the first regularly scheduled Council meeting of each year:</td>
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<td>1. The Executive Committee shall recommend the Chairs and non-student members of all Council Committees, except the Executive Committee, for the subsequent year. Council shall vote on the recommendations; and</td>
<td>subsequent replaced by current Council and deleted</td>
<td>1. The Executive Committee shall recommend the Chairs and non-student members of all Council Committees, except the Executive Committee, for the current Council year. Council shall vote on the recommendations;</td>
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<td>Moved from b) 1</td>
<td>2. Student members of Council Committees, having been elected by the student constituencies, shall be announced to Council; and</td>
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<tr>
<td>2. Council shall elect the Executive Committee for the subsequent year.</td>
<td>subsequent replaced by current Council</td>
<td>3. Council shall elect the Executive Committee for the current Council year.</td>
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<td>b)</td>
<td>At the first regularly scheduled Council meeting of each year:</td>
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<td>1. Student members of Council Committees, having been elected by the student constituencies, shall be announced to Council; and</td>
<td>Moved to a) 2.</td>
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<td></td>
<td>2. Other additions and changes to membership of Council and/or its Committees shall be reported to Council or taken into immediate consideration by Council and Council shall dispose of them.</td>
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<td>c)</td>
<td>At the end of the January session:</td>
<td>Becomes b)</td>
<td>b) At the end of the January session:</td>
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<td></td>
<td>1. The Executive Committee, shall, in consultation with Committee Chairs, replace members of Council Committees who will be leaving the Faculty over the summer.</td>
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</table>
Current Mission Statement and Goals of the Faculty of Information

Mission

The Faculty of Information is committed to being an internationally significant Faculty providing excellent professional education based on an understanding of the theory and practice underlying information generation, organization, and use, and to the stimulation and dissemination of research.

Goals

To educate information specialists who can respond to the changing information practices and needs of society, and to that end, to establish and maintain educational programs with academic standards appropriate to the University of Toronto.

To contribute, through research and publication by both faculty and students, to the continuous expansion and critical assessment of the body of knowledge underlying the information and archives sciences.

To participate in the development of theory concerning information, where it is found, and how it is used, and in the application of new technological developments to the preservation and communication of information, and in the identification of the impact of such developments on society.

To provide leadership in defining the social responsibility of information professionals to provide information services for all, regardless of age, educational level or social, cultural or ethnic background.

To assist information professionals to review and assess the body of knowledge of librarianship, archive administration and information systems as an integral part of their professional work by providing and supporting opportunities for continuing education in the Faculty.

To maintain liaison with professionals and professional associations, to develop a national and an international role for the Faculty and to pursue avenues of mutual cooperation.

To contribute to the realization of the goals of the University of Toronto with respect to the creation, dissemination and preservation of knowledge, and to this end, as a part of the University of Toronto, participate in its various academic, administrative, and institutional activities.
Suggested wording to include in course syllabi:

Students with a disability or health consideration

Students with diverse learning styles and needs are welcome in this course. In particular, if you have a disability or health consideration that may require accommodations, please feel free to approach the instructor and/or the Accessibility Services Office at http://www.studentlife.utoronto.ca/accessibility.htm as soon as possible. The Accessibility Services staff are available by appointment to assess specific needs, provide referrals, and arrange appropriate accommodations.

(With thanks to Prof. Jenna Hartel for some suggested wording)