FACULTY COUNCIL
Third Meeting, 2005-06 Session
Tuesday, February 7, 2006
4:10 – 6:00 p.m.

PRESENT:

Members (ex officio): Brian Cantwell Smith, Judith Snow

Academic Staff: Clare Beghtol, Joan Cherry, Chun Wei Choo, Barbara Craig, Wendy Duff, Lynne Howarth, Paulette Rothbauer, Siobhan Stevenson

Inforum Professional Staff: Joe Cox, Marte Misiek, Nalini Singh

Associated Instructor: Vicki Whitmell

Administrative Officers: Susan Brown, Judy Dunn

Doctoral Students:

MIST Students: Annetta Dunn, Liana Giovando, Autumn Haag, Patricia Lawton, Geoffrey Little, Stanislav Orlov, Jessica A. Posgate, Nidhi Sachdev

Alumni Association: Majeed Rafi, Karen Wierucki

The Professions at Large: Mary Ann Mavrinac

U of T Faculty Member:

Assessors: Sara Figueiredo, Nadia Moro

Observers: Wendy Newman, Jean Dryden

Recorder: Bisa Saleh
REGRETS:
The President of the University of Toronto, Chief Librarian of the University, Dean of the School of Graduate Studies, Nadia Caidi, Andrew Clement, Juris Dilevko, Eric Yu, Jutta Treviranus, Scott Paquette, Jennifer Trant, Sapna Mahboobani, Michael Rehak, Jessica Waintman, Kimberly Silk, Dave Davis

MINUTES

The first meeting of council for 2006 was called to order at 4:10 p.m., a quorum having been established.

1) Call to order and acceptance of Agenda
   Joe Cox welcomed members and visitors, and called the meeting to order.
   The revised agenda from the one which was issued the previous week and which Joe sent around the day before was accepted without change.

2) Minutes of the Meeting of November 29, 2005
   Change to Announcements:
   2006 date for FIS Alumni Reunion is now June 1st.
   Not a correction, but an update can be put in, saying, “Date has now been moved”.
   Lynne Howarth moved to accept the minutes of the meeting, as amended; seconded by Judy Dunn.
   Approved

3) Business arising from minutes
   None

4) Report from the Dean
   Prior to his discussion, Brian made the following announcement – Wendy Newman was nominated for, and accepted the position of, inaugural Senior Fellow of the Faculty – because of all she’s done for the faculty, our field, and our profession. One of the things that Brian asked her to do was to represent us across the professions at ALISE, etc., as our “Ambassador without portfolio”. Congratulations were extended to Wendy.

   Brian reported on the following 3 topics – FIS / University / Information Schools.

   a) FIS
      - There has been a lot of movement on hiring and the search process. The process has gathered momentum and, from his experience at Association for Library and Information Science Education (ALISE) Conference, we are getting applications from exceptional people. Brian extended his thanks to everyone who has been a part of the process.
Jutta Treviranus completed an on-line submission of a Canada Foundation for Innovation (CFI) grant proposal. Brian and she will meet with U of T President David Naylor on February 8 to sign-off on the proposal. We have signatures from 13 other universities presidents. We are putting in a proposal for $27 million for an inclusive design network and an inclusive design centre. About half of the money will come to the Bissel Building if the proposal is accepted. There’s an enormous amount of interest in this. The basic mandate of the proposal is to instill in the information technology and digital infrastructure society the same values of inclusion and accessibility and multiculturalism that are a part of our democratic society. We have over 70 researchers who are part of it and we are turning down researchers from across the country who want to be part of it. We have members from every province, all the regions, representing more than 300 other research networks.

b) University

- There were a lot of things that Brian had hoped to be able to report at this time, but have to be deferred until the next meeting, as we have not yet heard the outcome of some initiatives. For example, the outcome of Academic Initiative Fund (AIF) proposals - one in Museum Studies and one in e-Health – have not been announced.

- KMDI is wrestling with the issue of the integration/affiliation of the KMDI collaborative program with FIS also.

- The Province has not yet announced graduate enrollment expansion numbers and funding so discussions are on-going between FIS and the Provost’s Office.

c) ALISE report

- At ALISE there was a meeting of the deans and directors of the library information schools across North America. There was also an all-day meeting of the deans and directors of the Canadian schools. There were 54 people at the North American one and some people commented on what a remarkable transformation there had been in the field in the past five years.

- The Canadian meeting was also very helpful. There’s a general interest, and FIS can claim a role here, in trying to forge a national strategy for the Canadian schools. There are about 70 faculty members in all of the Canadian schools put together. Brian believes we should view ourselves as a sort of distributed collective unit and figure out our strategy together. We will meet again in June at the Canadian Library Association Conference to try to collaborate on such issues as sharing of electives, cross-registration of electives, etc., so that we can offer things that no one school is strong enough to offer on its own.
The third item is the Ottawa situation. The University of Ottawa intends to start a School of Information Studies. They are currently recruiting a Director and are proposing to have up to 8 faculty. It’s supposed to be a bilingual program and there was considerable discussion as to what bilingual means. The three areas they intend to focus on are archives, records management, and knowledge management.

5) Committee Reports

a. Executive Committee

The Executive Committee met on December 16 and there were basically two things of note. One was to make recommendations for appointments to the Graduate Faculty. The following were recommended: Joe Cox, John Papadopoulos, Vicki Whitmell, Michael Moir, David Kingsland, Lauren Fantin, Doug Thomson, Robert Luke, Gord Nickerson, Jim Suderman, Carole Compton-Smith, Simon Neame, and Steven Shubert.

The second thing is that the constitution that we passed in the fall needs some further changes. The School of Graduate Studies (SGS) is changing its structure and we were able to write our constitution in ways that were pretty much in line with the proposed changes as known then. But since then some more changes at SGS have been decided upon.

Joe relinquished the Chair of Council to Joan Cherry in order to speak to the Constitutional issue. There was a sense that perhaps the Executive Committee could make some small changes to the Constitution, which are required now due to the changes at the School of Graduate Studies.

For instance, there is more devolution of responsibility to the faculties in regards to course approvals and things like that. So, in the future when a new course is proposed, the proposal will be dealt with at FIS but will not have to go to SGS for approval, as is currently the case. Such proposals would actually be mounted on a website and other faculties could comment as to whether or not they thought the proposed course was appropriate. So there is a level of bureaucracy removed, but also oversight increased locally. It does mean that the divisions are now more responsible for monitoring the quality of the courses and programs because they don’t go directly to SGS and so we have to have that mentioned in the Constitution itself.

Appeals - We should have the words “petitions and appeals” in the Constitution as opposed to just the word “appeals”. Petitions are some steps away from an appeal, so one should petition before one appeals, which should make the process a little easier on everyone concerned. Petitions would normally go to the Committee on Standing while the Appeals Committee would deal with appeals.
There are some changes in wording relating to the difference between the academic and the administrative functions within the Faculty. The chief executive officer of the Faculty is the Dean. The Provost’s office has provided wording as to how this should be written into the constitutions of Faculties and so there is an addition of one sentence which says, “In this respect, Council recognizes that the Dean has the ultimate authority for the allocation and management of the Faculty’s resources.” That is actually just defining in words what has always been the case with regards to the authority of the Dean.

Finally, there is one more section stating that it is the responsibility of Council to monitor the quality and standards of the programs and courses of study of the Faculty. Obviously, we have done that always and will continue to do so and it now appears in the Constitution.

There might be a few other small wording changes required, but if Council agrees, the Executive Committee can make these changes and approve them and forward them to Governing Council for approval, unless Council would like the constitutional changes to come back for continued discussion and approval at the next Council meeting.

After some discussion it was apparent that Council wished to discuss and vote on the changes at either a special meeting of Council or at the next scheduled meeting of Council on March 14, 2006.

**Proposed motion:** that Council accept the preceding discussion as notice of motion to discuss and vote on more changes to the Constitution and Bylaws at either a special meeting of Council (not to be held during Reading Week) or at the next regular meeting of Council on March 14.

**Motion Carried.**

Joe resumed as Chair.

b. **Standing Committees of Council**

i) **Academic Appeals**
   No report.

ii) **Awards**
   Judy Dunn reported:
   - Nelson Mandela Internship Program:
     - 17 applications were received – a short list of 6 sent to NMF for feedback
   - Bursaries: 49 applications received; $43,000 was awarded to students, amounts from $500-$2,500
Gordon Cressy Student Leadership Awards: Recipients are: Liana Giovando, Stan Orlov, Naseem Hrab and Michelle Mumford. Judy Dunn congratulated them.

iii) Degree
Wendy Duff reported:
Guidelines for grading were distributed to faculty members, particularly at the request of adjunct faculty members.

iv) Doctoral Studies
No report.

v) Inforum and Information Technology
No report.

vi) Master Studies
No report.

c. Ad-hoc Committee of Council

i) Life and Times
Submitted by Judy Dunn:
- Research Day: A call for posters and presentations will be sent out. Research Day will be March 10.
- Suggestion from Brian – His understanding is that the AIF reports were to be out by the end of February. One of the AIFs has to do with Museum Studies. ARTC joined FIS on Research Day last year, which was serendipitous. It would be good to think about how we can involve Museum Studies in Research Day, if timing makes it possible.
- FIS Reads Fiction – We have a blog on our website right now and we’re taking ideas for a second book. We had a very successful discussion on “In The Skin of the Lion”. We’re looking for a book that the students really want to read.
- End of term tea is scheduled for April 12, 2006.

d. Other

i) Faculty Search Committee
LAM Search Committee – a brief verbal report from Prof. Lynne Howarth. Since November when Council last met, LAM search committee members have agreed to meet on a weekly basis, are reviewing files, and trying to fine tune the search process so that we encourage a robust pool of outstanding candidates. We’ve also tabled some action to target electronic lists that send out invitations to encourage more applicants to join the pool. We’re also making sure that the two search committees are communicating regularly and we share Barbara Craig and Joe Cox on the two committees, so they are
the liaisons. Since the last council meeting, too, we’ve welcomed Sam Trosow from the University of Western Ontario and Allison Muri who’s from the University of Saskatchewan. On February 8 Lisa Gitelman, who’s from Catholic University, will be giving a talk at 4:00pm and we encourage everyone to come and hear her speak. Though not applicants, we have also welcomed Marija Dalbello from Rutgers University and Jens-Erik Mai from the University of Washington to present papers. The search committee has been pleased to have the Faculty offer a full time position to Dr. Siobhan Stevenson and she accepted. We’re working on a second opportunity within the next month. Exciting news was that there were 88 CVs submitted at the ALISE conference by individuals interested in academic positions and the committee had the rare privilege of going through all 88 CVs from which 22 were extracted that we thought would be of interest to our own positions. There’s been a second review and Wendy Newman, Wendy Duff, Paulette Rothbauer, Brian and Lynne had an opportunity to talk with eleven individuals in San Antonio. We came back with some comments, reflections, and impressions of individuals and passed those on to our respective committees. The LAM committee has subsequently identified five individuals as persons of interest that we are inviting to FIS. We have been focusing on filling positions in key areas relating to book history, knowledge organization, classification theory, etc. We are also focusing our attention on archives and museum studies, particularly in light of the pending AIFs. We’re also looking for candidates who may be future excellent prospects in terms of graduate expansion. The members of the Committee, Clare Beghtol, Pat Fleming, Liana Giovando, Joe Cox, Wendy Duff, Barbara Craig, Paulette Rothbauer, Stan Orlov and Lynne Howarth really welcome and encourage any feedback on the speakers. Finally, Lynne acknowledged the work of Bisa, Judy Fraser and Judy Dunn who have been helping support the work of the Committees. The Committee would also like to thank Barbara Craig who starts the whole process off right by assigning all the files for faculty review.

IS++ Search Committee
Brian reported for the IS++ Committee. First of all, Brian underlined what Lynne had said about feedback. With respect to Lisa Gitelman’s talk, he has e-mails from two different IS schools in North America saying that’s interesting/great you’re having her come to talk … so we’re being watched! Since the last council meeting, the IS++ Committee has received over 50 applications with no advertising, interviewed four applicants and was pleased to report that the committee made an offer to David Phillips, a professor at the University of Texas, who specializes in political economy, social and communication technologies, and David has accepted, pending tenure review. He and his partner will be here in the fall. The committee is also hopeful of hiring Stephen Hockema from Indiana University. Two other people will visit, Yuqing Ren from the Human Computer Interaction Institute at Carnegie-Mellon University who works in organizational
learning and knowledge management, who will be speaking on February 14, and Darren Gergle, also from CMU, who will be here on the 28th of February. Strategic information and management systems is his area.

ii) Admissions Committee
Judy Dunn and Adriana Rossini reported:
- PLC and FIS shared an information booth at OLA Conference (Feb.2-4)
- The Information Night held on Jan. 12 was a huge success – over 80 prospective students were present
- Scholarships – FIS will be offering up to 12 scholarships to top incoming students
- Applications: PhD – total received: 46; MISt – total received: 145 by SGS, 67 by FIS.

iii) Assistant Dean
No report

iv) Registrar
No report

v) Director of Graduate Studies
No report

vi) Adaptive Technology Resource Centre
No report

vii) Professional Learning Centre
Susan Brown reported:
Eva Kupidura has been hired as Coordinator of PLC at 80% of full-time.
Rebecca Jones will continue as Director at 20% of full-time.

viii) Inforum
Nalini Singh reported:
STAFF DOINGS
Joe Cox taught a one-day workshop on cataloguing for the Health Science Information Consortium of Toronto – this is a group of 30 health sciences, mainly hospital libraries in the Toronto area, affiliated with the Gerstein Science Information Centre. They are building a union catalogue of holdings and the records will be part of the UT Sirsi catalogue. Joe taught them how to do it right. He is also holding help sessions for students in Intro to Bibliographic Control.

Joan Cherry, Wendy Duff and Nalini Singh did a presentation at last week's OLA SuperConference entitled: Student Perceptions of their Graduate Program in Information Studies and the Information Professions: A
Longitudinal Study. We reported on some preliminary findings at the halfway point of our 5-year study.

Sherri Vokey, in addition to teaching a series of very popular web workshops in the Spring Instructional Series, taught an advanced DreamWeaver class in FIS 2176: Information Management in Organizations: Models & Platforms a couple of weeks ago, and also did a guest lecture on digital reference services in one of Wendy's archives classes last term.

Joe was one of the speakers at the first ever MIS Student Information Night in January. Later in the evening, Joe and I did Inforum tours for 80 or so very keen prospective students who attended. Adrianna reported that after the tours, a number of students indicated that they would definitely be applying to FIS!

Nadia Moro was hard at work last month, working with faculty members to get reading lists and course materials ready for all the eager returning students.

NEW THINGS & ONGOING PROJECTS
Another wonderful new display on Freedom to Read Week by our student assistant, Nancy Collins, has gone up in the 4th floor lobby. Among other things, it features books in chains recently liberated from the 2nd floor computer lab.

The Inforum is initiating & participating in a number of different student experiences this year.

- This year marks the inauguration of FIS Inforum interns. We've wanted to host internships for some time now, and this year we obtained the funding to do so. Sherri, Nadia Moro, and myself interviewed FIS students in January for 2 half-time positions that will run until the end of the year. We have hired 2 first year students — Tasha Caswell will be working with me to develop a Records Management program for the Inforum, and to look at some Digital Archiving issues in relation to our records. Barbara and Wendy have agreed to consult with us on this exciting new initiative. Lisa Dauvin will be working with Sherri as our Resource Acquisitions intern. We may be adding a third intern later in the year to work in the area of Course Management software.

- We are also a work site for 2 Design Studio students, Farhana Hirji, and Kalaivaani Vairavanathan, who are working with Sherri to investigate electronic reserve software systems for the Inforum.
As you know Sherri has been working with ATRC staff and Judy Dunn on the new website. Two KMDI students Audrey Carr and Naseem Hrab will be working on usability testing for the new site.

Students from the Managing Organizational Records course have been interviewing Inforum staff on the paper and electronic records generated by Inforum business processes.

We've just wrapped up the Spring Instructional Series. About 270 students registered for 13 workshops offered in 23 sessions. Some of the workshops were offered in conjunction with FIS courses – e.g. Introduction to Excel as part of the Research Methods course, and Intro to MS Access for students in FIS 1311.

From a satisfied student: "I participated in many of the workshops offered through the Inforum Instructional Series - they are a real help in picking up skills that are useful while at FIS and some of them also in the working world. Thanks for organizing them."

On the horizon:
- Our annual Inforum and Information Technology survey will be coming up at the end of the month.
- Museum studies – how the Inforum can support.
- Next year will be the Inforum's 10th anniversary. We've started thinking about ways to commemorate this – a party!

ix) Development
Sara Figueiredo reported:
Scholarships
- Ethel Auster Memorial and Award:
  o On Dec. 12, Memorial with about 95 people in attendance;
  o we have almost reached our goal of $50K (once we’ve reached that, we will automatically lock in the GSEF – Graduate Student Endowment Fund – government matching, and create an award that will generate approx. $6K/annually to support Doctoral Research)
- TALL Anniversary Prize:
  o in celebration of the 25th Anniversary of the Toronto Association of Law Libraries, they have given us a one-time scholarship of $2,000 for a FIS student. While the parameters haven’t been finalized yet, it will probably go to a student in the legal librarianship course.
  o Annual Fund: Students calling our alumni began last week; no report at the present

Alumni News:
o  Our Alumni Association President will be reporting later in this meeting on the latest exciting alumni news

x)  Academic Board
    No report

6.  FIS Doctoral Students Association report
    No report

7.  FIS Student Council report
    No report

8.  FIS Alumni Association report
    Karen Wierucki reported:
    ▪  We held a very successful 2nd annual Alumni Reception at the Ontario Library Association SuperConference on February 2. Approximately 40 people attended.
    ▪  Spurred on by the success of the Toronto reception we will be holding a similar event at the Canadian Library Association conference in June in Ottawa.
    ▪  Job shadowing program - We have registered over 100 job shadowing hosts willing to have students visit their workplaces this year. This is an indication that alumni are very pleased to respond when asked to assist. FIS. Students are signing up now.
    ▪  Panel discussion: March 14, after the next FIS Council meeting from 7-9 pm we will be hosting a panel discussion about alternative careers. Students and alumni are invited.
    ▪  Spring Reunion: Our Spring Reunion event has been set for June 1 here at FIS. Details will follow.

9.  Question Period
    No questions

10. Other Business
    No other business

11. Announcements
    Brian announced that Wendy Newman is investigating e-learning in Information Studies and will report on possible FIS activities, particularly in collaboration with other Canadian information studies schools.

12. Adjournment
    Moved by Prof. Wendy Duff at 5:45 pm.

Next meeting: Tuesday, March 14, 2006, 4:10 pm – 6:00 pm, in Room 728.