FACULTY COUNCIL
First Regular Meeting, 2007-08 Session
Tuesday, October 30th, 2007
4:10 – 6:00 p.m.

PRESENT:

Members (ex officio): Brian Cantwell Smith

Teaching Staff: Clare Beghtol, Joan Cherry, Chun Wei Choo, Andrew Clement, Barbara Craig, Lynne Howarth, Stephen Hockema, Jens-Erik Mai, Cheryl Meszaros, Wendy Newman, David Phillips, Lynne Teather

Senior Research Associates:

Professional Librarians: Joe Cox, Marte Misiek, Edward White

Senior Administrative Officers: Susan Brown, Judy Dunn, Rob Harvie

Associated Instructor or Sessional Lecturer:

Administrative Staff: Kathy Shyjak

Students - Masters: Charleen Davidson, Jamon Camisso, Kate Guay, Katherine Clubine, Saeko Suzuki, Rachel Hazlett, Willow Fuchs, Christina Hwang, Jessica Nowlan, Rebecka Sheffield, Nathaniel Stone, Bill Mann

Student - Doctoral: Les Moor

Alumni/Alumnae:

External Members:

University Member:

Assessors: Andrew Drummond, Eva Kupidura

Recorder: Sharon Doopan
REGRETS:

The President of the University of Toronto, Chief Librarian of the University, Dean of the School of Graduate Studies, Nadia Caidi, Juris Dilevko, Claire Lysnes, Rafi Majeed, Susan Pfeiffer, Kimberly Silk, Siobhan Stevenson, Wendy Duff, Jutta Treviranus, Eric Yu, Michelle Zadak, Twyla Gibson, Chris Halonen, Mike McCaffrey, Aviv Shachak, Nalini Singh, Rachel Barton, Emily Beliveau, Minakshi Sharma

MINUTES

1. Call to order and acceptance of Agenda
   The meeting was called to order at 4:13pm, with quorum established. Chair, Joe Cox, welcomed all present members to the first regular meeting of the FIS Council for 2007-2008. Introduction of all members followed. It was moved and seconded that the Agenda be accepted.

2. Minutes of the Regular Meeting of March 20, 2007
   Motion to accept minutes was made by Judy Dunn and seconded by Edward White. Carried.

3. Business arising from minutes: None

4. Dean’s report
   (i) The Dean informed the meeting that the last search process yielded eight (8) faculty hires. Namely:

   - Aviv Shachak, (general area of Health Informatics), co-appointed with the Department of Health Policy, Management and Evaluation
   - Mike McCaffrey, 2 year term appointment (LIS)
   - Cheryl Meszaros, 2 year term appointment (Museum Studies)
   - Twyla Gibson (part time Assistant Prof., Culture and Technology)
   - Kelly Lyons (Assoc. Prof. to arrive in January 2008)
   - Heather McNeil (Assoc. Prof. to arrive July 2008)
   - Matt Ratto (Asst. Prof. to arrive July 2008)
   - Alan Galey (Asst. Prof. to arrive August 2008)

   (ii) The Dean also officially welcomed to the administrative staff:

   - Rob Harvie, Interim IT Director
   - James Hallam (Web Services Co-ordinator)
   - Carol Ng (Student Services)
(iii) The Dean thanked the students for voting in favour of the Student Technology Fund

(iv) Space:

FIS, having outgrown its space, is now in two physical places – FIS East (90 Wellesly Street West) and FIS West (140 St. George Street). Dean thanked Susan Brown and all involved in the process of opening FIS East.

Events at FIS East:

- November 7th Tea entitled “Meet the Neighbours.” Music is invited to join
- End of Term Tea
- Dean asked that for the next eight months that FIS meetings “preferentially” be held at FIS East
- FIS has secured $1,000,000 in capital funds towards renovation efforts

(v) Searches

Four (4) searches currently underway – one for Museum Studies faculty member, two for Library and Information Science faculty members and one for a Dean

(vi) FIS External Review

The Review visits will take place on December 13th and 14th 2007. The reviewers are: Professor John L. King, School of Information and Vice-Provost for Academic Information, University of Michigan; and Professor Jose-Marie Griffiths, Dean, School of Information and Library Science, University of North Carolina at Chapel Hill.

(vii) Faculty Name Change

- In the future the Dean will bring forward a motion to change the Faculty name to: “Faculty of Information”.
- ALA accreditation will not be impacted
- Curriculum Review is proposing a Master of Information in line with the proposed name change. This is not happening right away.

5. Council Committees’ Reports

a) Executive Committee
• The committee has had two meetings since last Council Meeting – April 10, 2007 (to address course proposals) and October 12, 2007 (to address committee memberships).

• A Chair of Council had to be elected. Joe Cox stated that he was willing to serve for another two (2) years.

David Phillips nominated Joe Cox as Chair of Council, seconded by Wendy Newman. Carried, with one against.

• Executive Committee Elections:

  Jens Erik Mai nominated David Phillips as faculty member of Executive Committee;
  Christina Hwang nominated Joan Cherry as faculty member of Executive Committee;
  Judy Dunn nominated Lynne Howarth as faculty member of Executive Committee;

  All acclaimed, with the possibility that Wendy Duff (not present) would accept the nomination and acclamation instead of Joan Cherry.

• Election of Student representatives:

  MIST: Christina Hwang was nominated – acclaimed
  MMSt: Charleen Davidson was nominated – acclaimed
  PhD: Les Moor was nominated – acclaimed

• Election of additional member

  Christina Hwang nominated Wendy Newman
  Jens Erik Mai nominated Susan Brown
  Willow Fuchs nominated Nathaniel Stone

  Secret written ballot was held, with Wendy Newman elected.

• Approval of Committee memberships

  The Dean moved to accept the Committee memberships
  Jens-Erik Mai seconded the motion
  Carried.

b) **Standing Committees of Council**

  i. **Admissions Committees** (submitted by Judy Dunn)
2007-2008 admissions stats:
MISt : 187 incoming students (numbers could change)
MMSt: 30 incoming students (numbers could change)
PhD: 5 incoming students

Total of 222 students (195 FTE) which is above the target numbers by 6 or 7 FTEs

ii. Awards Committee (submitted by Judy Dunn for A. Rossini)

Looking for $7,500.00 for 2 students to participate in Nelson Mandela Internships.
Dean suggested going directly to the airlines.

- nine full tuition scholarships offered
- six renewals
- four assistantships
- two SSHRC recipients
- nine OGS recipients 2007 - 08
- two scholarships in Public Librarianship
- one Grace Buller Aboriginal Scholarship
- six Florence Partridge Scholarships
- one FIS Dean’s advisory Board Prize
- one Masters student nominated for IODE Fellowship in LIS
- two SSHRC PhD applications forwarded to SGS for 2008-09
- thirteen MISt OGS applications forwarded to SGS for 2008-09
- seven MMSt OGS applications forwarded to SGS for 2008-09
- four PhD OGS applications forwarded to SGS for 2008-09

iii. Committee on Standing. Jens Erik Mai gave a summary of the decisions made by the Committee on Standing:

- fifteen extensions approved
- three Code of Behavior cases brought forward
- one Masters and two PhD thesis titles approved
- five INC (incomplete) grades given
- eight FZ (fail) grades given
- three students recommended for withdrawal

iv. Information Technology Services Committee (submitted by Rob Harvie)

- IT SWOT analysis is underway
- Network Infrastructure analysis for FIS East underway
• Plotter has been ordered
• Sakai server has been deployed
• FIS web and portal are to be enhanced for functionality, aesthetics, usability, online course evaluation, instant messaging, faculty/staff portal

v. Inforum Committee: No Report

vi. Programs Committee (submitted by Prof. Jens-Erik Mai, Chair)

Three new courses presented to Council for approval:

• Art Librarianship in Theory and Practice
  Jens Erik Mai moves to accept the course
  Edward White seconded the motion
  Carried with two abstentions.

• Diffusion and Implementation of Information Systems
  Jens Erik Mai moved to accept the course
  Nathaniel Stone seconded the motion
  The Dean raised concerns about the fit to current students, profile of courses, and the variety and length of assignments.
  Steve Hockema and Andrew Clement would engage the proposer about the course and perhaps adjust a bit. Kelly Lyons, to arrive in January 2008 as Associate Professor, would also be involved in this process
  Carried with five abstentions.

• Museums and Cultural Heritage
  Jens Erik move to accept the course as a Special Topics course
  Judy Dunn seconded the motion
  The Dean underscored the importance of cross-pollination. Lynne Teather says that it could also be offered to MIS students as well
  Carried with two abstentions.

c) Special Committees

  i. Life & Times (submitted by Judy Dunn)
Judy Dunn stressed the need for research presenters for “This Thursday at FIS”. Both faculty and students are invited to present.

6. Additional Reports

a) FIS Students

i. PhD (submitted by Les Moor)

PhD students working on ways to communicate better and be more visible. Organizing social activities such as pub night. Students are settling into the new space at FIS East and FIS West very well.

ii. MIST (submitted by Christina Hwang)

Successful Students Council elections held. Students have been building relationships by having regular meetings, field trips, professional development activities, coffee house night etc…

iii. MMSt (no report)

b) Alumni

i. FIS – No Report

ii. MMSt – No Report. However, Lynne Teather mentioned that an MMSt Alumni association was being created

c) Adaptive Technology Resource Centre – No Report

d) Development (submitted by Kathleen O’Brien)

- Alumni magazine mailed out
- Alumni E-Newsletter distribution increased
- Plasma Display Screen up and running
- Website being improved
- News and Events Section added to FIS website
- FIS-announce promotes internal communication
- Press releases to highlight FIS accomplishments, new hires etc.

Lynne Teather appreciated Kathleen’s work

e) Inforum (submitted by Edward White)

- Room 507, FIS West, being set up as quiet student space.
f) **Professional Learning Centre** (submitted by Eva Kupidura, Coordinator)

Total of 107 courses ran in 2006-07 and a total of 1858 registered students
Changes in the Information Management Certificate were developed and
approved by the PLC Board
Two new web-based courses under development: Records Management
Practices, and Library Advocacy

g) **Academic Board**

Governing Council may give Rotman the go ahead to build across the street
from FIS
Law is also building a new building

7. **Question Period:**

Nathaniel Stone asked that the summer 2008 timetable be put up immediately.
Given that the Vice-Dean was not present at this point in the meeting to answer the
question, the Chair said that an answer would be forthcoming at the next meeting of
Council.

8. **Other Business:** None

9. **Announcements:**

Wendy Newman moved a motion to officially congratulate the students for voting
in favour of the Student Technology Fund.
Carried unanimously.

10. **Adjournment**

A motion to adjourn was made by Edward White.
Carried.
Meeting adjourned at 6:04 pm.