UNESCO Internship Application Details

APPLICANT REQUIREMENTS

- Must be a current, full-time Master of Information (MI) student (KMIM and/or ARM concentration preferred - as per skills/job descriptions provided)
- French language (oral) considered a strong asset (if applicable, please note in statement)
- Must have completed 4 FCEs achieving minimum of A- CGPA by April 2016, including completion of three (3) required MI KMIM or ARM courses by April 2016; and (2) core courses (0.50 total)
- Legal Status: Domestic or landed immigrant status
  ➢ Note: International students who have been selected for the Co-op program and have received a work permit by May 2016 are eligible to apply
- Other: Students accepted into the 2015-16 Co-op program are eligible to apply; CRO eligibility after MI Year One (for 4-month internship only); KMD Concentration (for 4-month internship only); Collaborative Programs eligible
- KMD concentration ineligible for 8-month placement (timing does not allow for completion of Capstone project)
- All course assignments completed by start date of internship (i.e. no extension requests)
- Have a valid passport
- Be in good health; sign consent/liability authorization for time abroad
- Agree to make presentation/s to peers/faculty upon return (details to follow)
- Attendance at a pre-departure Safety Abroad workshop, and others, as recommended
- Expectation to enrol in Fall 2016 (4-mth) and/or Winter 2017 (8-mth) classes directly upon return
- NOTE: Successful completion of extra requirements for students who select For Credit option

HOW TO APPLY

a. Application Cover
b. Statement of Interest - A brief statement, between 1,000 and 1,500 words, describing your professional objectives and how this experience would contribute to their attainment
c. Two (2) Referee Statements - Educational (2); or Educational (1) and Employer (1); name/s and contact information; concise statements describing how the applicant has demonstrated the skills/experience required to be successful in the internship - and reasons why they see the applicant as a strong student representative for the Faculty of Information
d. Résumé - An updated résumé that includes your education and training, employment record, any awards you may have won, etc.

Interested students who meet the above eligibility are welcome to submit completed applications by Monday, February 1, 2016 (noon) to:

UNESCO Internship Faculty Coordinating Committee
c/o Barbara Brown, Assistant Dean, Registrarial/Student Services
Faculty of Information

Important: Place in MAI LBOX #B71 located outside Rm. 211

SELECTION

The Faculty of Information UNESCO Internship Committee will review all applications and select no more than (10) applicants to interview (by February 19, 2016). No more than six (6) applicants will move forward to UNESCO for deliberation and final selection (by March 4, 2016).