To: Andrew Drummond  
   Chair, Faculty Council  

From: Adriana Rossini  
   Registrar and Director of Student Services  

RE: Changes to Council Bylaw: Awards Committee  

April 13, 2012  

I am writing to request that Council place on its agenda the attached proposal to amend the Bylaw to allow the Awards Committee to delegate its authority to offer entrance awards to the Admissions Committees. Such a change would be of benefit because it would dramatically shorten the time between making an offer of admissions and making an award offer. Surveys of applicants who have chosen not to attend our programs have repeatedly indicated that one of the main reasons for not attending is the availability of funding.  

Currently, it can take weeks before an admitted applicant will hear about the availability of entrance awards. We have lost excellent applicants as a result of this delay. Implementing the proposed delegation would make the process more seamless; faculty members on the committee, being already aware of the applicants’ files, would save time and be able to assess suitability for awards much more quickly rather than handing files for a *de novo* consideration by others.  

By giving the ability for the Awards Committee to delegate this function rather than simply assigning it would ensure appropriate controls and flexibility in how to implement such a delegation.  

I understand that this change requires a Notice of Motion at a Council meeting, followed by full consideration at the following meeting. Therefore, I would request that this item be placed as a Notice of Motion on the agenda of the April 27, 2012 Council meeting.  

Sincerely,  

Adriana Rossini