PRESENT:
Members (ex officio): Seamus Ross

Teaching Staff: Nadia Caidi, Fiorella Foscarini, Alan Galey, Sara Grimes, Jenna Hartel, Patrick Keilty, Cara Krmpotich, Kelly Lyons, Heather MacNeil, Mike McCaffrey, Rhonda McEwen, Wendy Newman, David Phillips, Leslie Shade, Elisa Sze,

Professional Librarians: Nalini K. Singh, Elisa Sze

Senior Administrative Officers: Glenn Cumming, Andrew Drummond (in the Chair), Robin Kester, Adriana Rossini

Associated Instructor or Sessional Lecturer:

Administrative Staff: Kathy Shyjak

Students:

Doctoral: Chris Young

Masters (MI): Hilary Barlow, Octavio Escalante Menchaca, Matthew Gertler

Masters (MMSi): Nicole Ritchie, Lily Jackson

Alumni/Alumnae: Sooin Kim

External Members:

Assessors: Eva Piorkowski

Observers: Greta Golick, Tony Lemmens, Percy Lo, Christine Marton, Kathleen O’Brien, Isidora Petrovic

Recorder: Areti Vourinaris

REGRETS:

The President of the University of Toronto, Vice-President and Provost, Chief Librarian of the University, Dean of the School of Graduate Studies, Periklis Andritsos, Jaime Banks, Christoph Becker, Matthew Brower, Brett Caraway, Amanda Chernawski, Mark Chignell, Chun Wei Choo, Laura Chuang, Andrew Clement, Nicole Cohen, Costis Dallas, Juris Dilevko, Wendy Duff, Kyra Folk-Farber, Karolina Grzeszczyk, Dimitrios Hatzinakos, Lynne Howarth, Hannah Loshak, Irina D. Mihalache, Samantha Pirner, George Raine, Matt Ratto, Kathleen Scheaffer,
MINUTES

1) Call to order and acceptance of the Agenda

The meeting was called to order at 9:42 a.m., with quorum established. The Chair, Andrew Drummond, welcomed all members to the fourth regular meeting of the Faculty of Information Council for 2013-14.

2) Approval of the Minutes from February 14, 2014

A motion to accept the minutes of the meeting was made and CARRIED.

3) Business Arising from the Minutes

None

4) Dean’s report:

The Dean reported on the following issues:

- Congratulations were extended to all the newly elected members of Council.
- Convocation would be held on June 12, 2014, with a reception following.
- Regarding the recent External Review of the Faculty’s programs, the final report from the Reviewers had been received and waiting for the letter from Provost to respond to critical issues they would like addressed. The letter from the Provost would be circulated to faculty to have an opportunity to draft a response and would be circulated to the wider Faculty. He provided an outline of the processes by which the External Review would move through the University of Toronto Quality Assurance Process and through the Governing Council of the University before being made publicly available in the Fall of 2014.
- There would be an upcoming all-day retreat June 11, 2014 at St. Andrew’s Club to address issues raised in the External Review Report.
- A draft copy of the Faculty’s Strategic Plan Actions/Status was circulated as an update as to the implementation of the Strategic Plan which was agreed upon in June 2013. An electronic copy would also be circulated for comment and further revision.
- Congratulations were offered to Ms. Nadia Moro on being the inaugural recipient of the “Susan A. Brown Administrative Staff Achievement Award”.
- Congratulations were offered to Prof. Periklis Andritsos on his new position at the University of Lausanne (Switzerland) as a Full Professor in “Big Data & Analytics”.
- The Faculty’s difficult budgetary situation due to not having met enrolment targets in spite of our focused and best efforts; the Provost had agreed to assist with branding initiatives.
- The Faculty would continue to manage financial resources carefully and work on marketing.
- A note of thanks was extended to Prof. Alan Galey, Adriana Rossini, and Jerome Poon-Ting et al. for the time and energy that had been invested in recruitment initiatives to date.
- A note of thanks was extended to Prof. Joan Cherry and Prof. Wendy Duff for all their work on the Self-Study and External Reviewer Visit.

5) Council Committees’ reports

a) Executive Committee

Andrew Drummond submitted the report (attached to the original of these minutes).
The Dean thanked all of the members of the PhD Supervision Task Force.

b) **Standing Committees**

i) **Admissions and Recruitment**

- Master’s
  Prof. Alan Galey submitted the report (attached to the original of these minutes).

  There was some discussion.

- Doctoral
  Prof. Leslie Shade submitted the report (attached to the original of these minutes).

  There was some discussion.

ii) **Awards**

  Adriana Rossini submitted the report (attached to the original of these minutes).

iii) **Committee on Standing**

  Prof. Lynne Howarth submitted the report (attached to the original of these minutes).

iv) **Programs**

  Prof. Eric Yu submitted the report (attached to the original of these minutes).

  **MOTION:** Prof. Leslie Shade moved that the PhD Student Learning Outcomes, as set out in documentation provided by the Programs Committee (and attached to the original of these minutes). Seconded by Prof. Heather MacNeil.

  BE APPROVED. The motion was **PUT** and **CARRIED**.

  **MOTION:** Prof. Eric Yu moved that the New course proposal: INF2325H Launching Information Ventures (Form C) and New course proposal: INF2243H - Critical Histories of Information and Communication Technologies (Form C), as set out in documentation provided by the Programs Committee (and attached to the original of these minutes). Seconded by Prof. Heather MacNeil.

  BE APPROVED. The dual motion was **PUT** and **CARRIED**.

v) **Information Services**

  Prof. Kelly Lyons submitted the report (attached to the original of these minutes).

c) **Special**

i) **Life and Times**

  Prof. Jenna Hartel submitted the report (attached to the original of these minutes).

  The Chair made a note of thanks to Prof. Hartel for having chaired the committee this past academic year and noted the 9 years of service of Ms. Kathleen Scheaffer as a member.
6) Reports from Institutes

a) Coach House Institute  
Prof. Dominique Scheffel-Dunand submitted the report (attached to the original of these minutes).

There was some discussion.

The Dean noted that the Coach House Institute would be up for review in 2014-2015.

b) Digital Curation Institute  
Prof. Christoph Becker submitted the report (attached to the original of these minutes).

There was some discussion.

c) Identity, Privacy and Security Institute  
No report.

d) iSchool Institute  
Glenn Cumming submitted the report (attached to the original of these minutes).

There was some discussion.

The Dean acknowledged the work and thanked the three members of the iSchool Institute staff for impressively and seamlessly managing the transfer of course offerings to the School of Continuing Studies.

e) Knowledge Media Design Institute  
No report.

7) Other reports

a) Careers  
Isidora Petrovic submitted the report (attached to the original of these minutes).

The Dean encouraged the new Presidents of MISC and MUSSA to communicate to their respective student constituencies to take advantage of career resources and seek opportunities early on during their programs.

b) Communications and Alumni Relations  
Kathleen O’Brien submitted the report (attached to the original of these minutes).

c) Development and Advancement Initiatives  
Robin Kester submitted the report (attached to the original of these minutes).

d) iSchool Students  
i) MI  
Octavio Escalante Menchaca submitted the report (attached to the original of these minutes).
There was some discussion.

ii) MMSt

Robyn Bosnyak submitted the report (attached to the original of these minutes).

There was some discussion.

iii) Ph.D.

Chris Young submitted the report (attached to the original of these minutes).

e) iSchool Alumni

i) MI and Ph.D.

ii) MMSt

No written report. Sooin Kim gave a brief oral report on the following items:
   o 3 Student Conference Grants were awarded ($500 each) and 1 Outstanding Student Award.
   o Revision of FIAA By-laws in process.
   o Planning underway for upcoming Bertha Bassam Lecture.
   o Job Shadowing Program still had some spots available.
   o FIAA Annual General Meeting June 15, 2014.

8) Other business

Prof. Alan Galey reported that the Collaborative Program in Book History and Print Culture had passed its recent review and has been deemed a leader in Canada and the world based on its standing and reputation.

9) Academic Board report

No report.

10) Question period

None

11) Announcements

The Dean thanked Eva Piorkowski, who was attending her last Council meeting, on all her work over the last several years and for her professionalism and skill as part of the iSchool Institute.

The Dean congratulated Prof. Sara Grimes on her upcoming maternity leave beginning September 2014.

The Chair noted that the June Council date had been moved to June 6, 2014.

12) Adjournment

The meeting was adjourned at 10:44 a.m.