Information Services Committee

University of Toronto
Faculty of Information
Thursday, May 8, 2014 3:00 – 4:30 pm
Room 507, Bissell Building

Minutes

Present: Prof. Kelly Lyons, Prof. Christoph Becker, Prof. Patrick Keilty, Ms. Elisa Sze, Mr. Glenn Cumming, Mr. Jerome Poon-Ting, Ms. Cady Moyer (MMSt Student), Ms. Christie Oh (PhD Student), Mr. Andrew Drummond

Regrets: Prof. Rhonda McEwen, Ms. Leah Strudwick (MI Student), Ms. Mari Vihuri (MI Student)

Observer: Mr. Percy Lo

Recorder: Ms. Areti Vourinaris

1. Approval of the Minutes from April 3 Meeting (attached)

The minutes of the meeting were approved.

2. Business arising from the Minutes

None

3. Report from IS Working Group (Kelly)

The Chair reported that the working group had been meeting regularly.

During the discussion of the item, the following issues were raised:
  o Exploring the option of booking rooms for external groups/people for a fee.
  o Invitations for the Advisory Board were in progress, as iSchool Institute courses were moving to the School of Continuing Studies.
  o 4th and 5th floor renovation working group had met three times to date to discuss the different segments of the projects.
    ▪ Migration of 5th floor material to 4th floor.
    ▪ The analysis of shelving capacity for collections and overflow material.
    ▪ Ongoing analysis and evaluation of surplus review for Downsview storage.
The goal of trying to house all special collections in Room 007 and trying to figure out a way to make them browseable too.

The transformation of the 5th floor into highly configurable lab spaces by August 2015.

A goal of having configurable labs on a needs basis e.g. long-term, research projects that would garner financial support via government or private industry.

There were some reservations expressed about corporate sponsorship with respect to intellectual property rights.

Being at the point at which perhaps different approaches and ideas needed to be identified vis-à-vis Principal Investigators to pursue funding and run research projects while balancing student experience.

There was some discussion about the best way to proceed with identifying different scholarly and funding opportunities and pooling these guidelines.

It was noted that all suggestions about lab spaces should have specific reference as to how it would benefit the student experience.

It was suggested that concrete suggestions be forwarded to space planners and for rendering purposes to bring forward to prospective stakeholders.

There was some discussion about the time-span of these labs from funding and re-equipment standpoints.

• The membership suggested that the Faculty investigate research, naming, and collaborative educational activities to pursue approaches to labs on the 5th floor and to put this as an item on the agenda for future:
  o Step 1: determine breadth of requirements for possible lab spaces from faculty members that would be used as a set of requirements for what needed to be built (infrastructure)
  o Step 2: appoint one faculty member (or two) who would work with the others to solicit and develop specific proposals for funding to operate specific research lab activities in the space (likely 2).

4. Update on Collection Development Policy (Elisa)

Elisa Sze gave an update on the latest draft of the collection development policy. During the discussion of the item, the following issues were raised:
  o The ideas of a Town Hall, “listening sessions”, and an online form for feedback were explored to facilitate the consultation process.
  o It was recommended that a document noting the differences between the earlier version and latest version of this draft.

• Elisa indicated that she wanted feedback no later than the next Information Services Committee meeting. The Chair asked that the membership let Elisa know when they could provide feedback to her.

5. Other business

None

Adjournment at 4:40 pm.