FACULTY COUNCIL
Third Regular Meeting, 2012-2013 Session
Friday, March 1, 2013
9:40 a.m. – 11:29 a.m.

PRESENT:
Members (ex officio): Seamus Ross

Teaching Staff: Nadia Caidi, Chun Wei Choo, Lynne Howarth, Cara Krmpotich, Kelly Lyons, Mike McCaffrey, Irina Mihalache, Wendy Newman, Leslie Shade, Brian Cantwell Smith, Eric Yu

Professional Librarians: Kathleen Scheaffer, Nalini K. Singh, Elisa Sze

Senior Administrative Officers: Susan Brown, Andrew Drummond (in the Chair), Adriana Rossini

Associated Instructor or Sessional Lecturer:

Administrative Staff: Kathy Shyjak

Students:

Doctoral: Jenna Jacobson

Masters (MI): Jessica Gallinger, Laura Chuang, Kate Restivo, Laura Sorbara, Sarah Anne de Groot, Melody Tacit, Gillian Eguaras, Mari Vihuri, Alexandra Kwan, Ned Struthers, Kim Pham, Katrina Cohen-Palacios

Masters (MMSt): Caitlin Tracey-Miller, Claire MacDonald-Matthews

Alumni/Alumnae: Kimberly Silk

External Members:

Assessors: Eva Piorkowski

Observers: Percy Lo, Isidora Petrovic, Michael Ridley

Recorder: Areti Vourinaris

REGRETS:

The President of the University of Toronto, Vice-President and Provost, Chief Librarian of the University, Dean of the School of Graduate Studies, Periklis Andritsos, Matthew Brower, Mark Chignell, Andrew Clement, Keren Dali, Costis Dallas, Juris Dilevko, Wendy Duff, Fiorella Foscarini, Alan Galey, Sara Grimes, Jenna Hartel, Patrick Keilty, Heather MacNeil, Susan Maltby, Rhonda McEwen, David J. Phillips, Matt Ratto, Ramona Sansait, Aviv Shachak, Siobhan Stevenson, Anthony Wensley, Eric Yu
1) Call to order and acceptance of the Agenda

The meeting was called to order at 9:40 a.m., with quorum established. The Chair, Andrew Drummond, welcomed all members to the third regular meeting of the Faculty of Information Council for 2012-13.

2) Minutes of the Meeting of November 30, 2012

A motion to accept the minutes of the November 30, 2012 meeting was made and CARRIED.

3) Business arising from the Minutes

There was a slight amendment to the Minutes under the Notice of Motion which should have read: “That Article 2, Section 5 of the Bylaws (Information Services Committee) be amended so that the Senior IT Administrator be added to the Information Services Committee as a non-voting member.”

4) Information Service Task Force – Michael Ridley

Michael Ridley reported on the following items:

- An overview of the Task Force (TFIS).
- Ongoing consultation process which had included ‘listening sessions’.
- Interim report to be expected mid-March 2013.

There was some discussion.

5) Boundless Campaign – Audrey Johnson

Audrey Johnson reported on the following items:

- An overview of the Faculty’s Boundless Campaign.
- The $50,000 PhD Enhancement Fund objective to support doctoral students.
- The $12,500 modest giving goal for faculty and staff with the hope for 100% participation.
- 20 % of the goal had been raised to date.

There was some discussion.

6) Dean’s report:

The Dean reported on the following item:

- Tenure case material preparation and processes.

7) Motion

That Article 2, Section 6 of the Bylaws (Programs Committee) be amended so that two MI students are appointed to the Programs Committee as members. Moved by Jessica Gallinger. Seconded by Dean Seamus Ross.

There was considerable discussion regarding the proposed amendment to the Bylaws (Programs Committee).

During the discussion of Item #7, the following issues were raised:
• An elaboration on the need for two MI students to serve as voting members on the Programs Committee.
• The overall responsibility of voting members to act in the best interest of the Faculty.
• The importance and value of student representation.
• A clarification on the role of an Assessor compared to that of an Observer.
• The proportionality of students required to reach their constituencies.

The motion was PUT and CARRIED. (There were 3 opposed and 10 abstentions).

Motion

That Article 2, Section 5 of the Bylaws (Information Services Committee) be amended so that the Senior IT Administrator be added to the Information Services Committee as a non-voting member.

The motion was POSTPONED.

8) Council Committees’ reports

a) Executive Committee

Andrew Drummond submitted the report (attached to the original of these minutes).

b) Report from the ad hoc Course Evaluation Committee

No written report. Prof. Cara Krmpotich reported on the following items:
- An overview of the ad hoc Course Evaluation Committee.
- A system designed by CTSI which all units would have to adopt e.g. five common questions.
- Course evaluation policy and dissemination of data discussion were pending and ongoing.
- 4 levels of access were outlined:
  - for tenure/promotion
  - for the Dean
  - for students
  - for instructors
- Implementation did not seem likely for Spring 2013 for the Winter 2013 evaluation period.

c) Standing Committees

i) Admissions and Recruitment

No report.

ii) Awards

Adriana Rossini submitted the report (attached to the original of these minutes).

iii) Committee on Standing

Prof. Nadia Caidi submitted the report (attached to the original of these minutes).

iv) Programs

Prof. Chun Wei Choo submitted the report (attached to the original of these minutes).

MOTION: THAT the Cultural Heritage and Philosophy of Information concentrations be disestablished at the MI level. They will continue to exist as concentrations at the PhD level; BE APPROVED. Moved by Prof. Chun Wei Choo. Seconded by Prof. Cara Krmpotich.
The motion was PUT and CARRIED. (There were 3 abstentions).

There was some discussion.

**MOTION:** THAT two new courses in the Culture & Technology concentration: INF1501H - Culture & Technology I; and INF1502H - Culture & Technology II; BE APPROVED. Moved by Prof. Chun Wei Choo. Seconded by Prof. Brian Cantwell Smith.

The motion was PUT and CARRIED UNANIMOUSLY.

There was some discussion.

v) Information Services

Dean Ross submitted the report (attached to the original of these minutes).

d) Special

i) Life and Times

Kathleen Scheaffer submitted the report (attached to the original of these minutes).

9) Reports from Institutes

a) Coach House Institute

No written report. Prof. Brian Cantwell Smith made a note of thanks for the building being saved from being ‘red-tagged’ in reference to a movie that was being made after filming a special C+T class that will be forthcoming in Fall 2013.

b) Digital Curation Institute

No report.

c) Identity, Privacy and Security Institute

No report.

d) iSchool Institute

Eva Piorkowski submitted the report, *The iSchool Institute Next Steps: 2012-13 and beyond* (attached to the original of these minutes). Dean Ross made a note of thanks to Eva and her team for the revitalization of the iSchool Institute and to Prof. Wendy Newman in launching the Public Library Leadership Fellows Program. Eva also made a note of thanks to the iSchool Institute team and especially Libby McIlroy.

e) Knowledge Media Design Institute

Prof. Mark Chignell submitted the report (attached to the original of these minutes).

Dean Ross reiterated the outstanding work of Interim Director, Prof. Andrew Clement on delivering what he promised to do in a short amount of time.
10) Other reports

a) Careers

Isidora Petrovic submitted the report (attached to the original of these minutes).

b) Communications and Alumni Relations

Kathleen O’Brien submitted the report (attached to the original of these minutes).

c) Development and Advancement Initiatives

Audrey Johnson submitted the report (attached to the original of these minutes).

d) iSchool Students

i) MI

Jessica Gallinger submitted the report (attached to the original of these minutes).

There was a follow-up discussion about the status of student course evaluations and reporting which were raised at the last Council meeting. It was determined that issues would be raised at the mid-term point, and that class representatives would approach instructors to identify/address any problems. The next step would be MISC involvement and then at the level of the Dean for issues of an egregious nature.

ii) MMSt

Caitlin Tracey-Miller submitted the report (attached to the original of these minutes). It was noted that after a student vote, the MSGSA had adopted a new name MUSSA (Museum Studies Student Association) which would become official after the AGM next year but the council was beginning to introduce the new name.

iii) Ph.D.

No written report. Jenna Jacobson briefly reported on current doctoral events and initiatives.

e) iSchool Alumni

i) MI and Ph.D.

Kimberly Silk submitted the report (attached to the original of these minutes).

Dean Ross had asked about strengthening our ties to the CLA because Spring Reunion conflicted with the CLA Conference. Ms. Silk indicated that Spring Reunion dates were set centrally by U of T.

ii) MMSt

No report.

11) Academic Board report

No report.

12) Question period

13) Announcements


The ongoing planning of the I.P. Sharpe Lecture Series for 2013-2013 and 2014-2015. The Ian P. Sharp Lectureship on Information Science was established at the Faculty of Information Studies in 1989 to bring internationally renowned individuals to campus to explore the transformative effects of information practice.

The establishment of the Provostial Advisory Working Group on Teaching Effectiveness Guidelines and the faculty had begun reviewing them. Each representative had been asked to seek consultation via colleagues.

Semaphore Research Cluster would deliver a report at the next meeting of Council.

14) **Other Business**

- Motion in support of librarian Dale Askey and McMaster University (attached to the original of these minutes). Moved by Wendy Newman. Seconded by Nalini K. Singh.

  The motion was **PUT and CARRIED. (There was 1 abstention)**.

15) **Adjournment**

  The meeting was adjourned at 11:29 a.m.